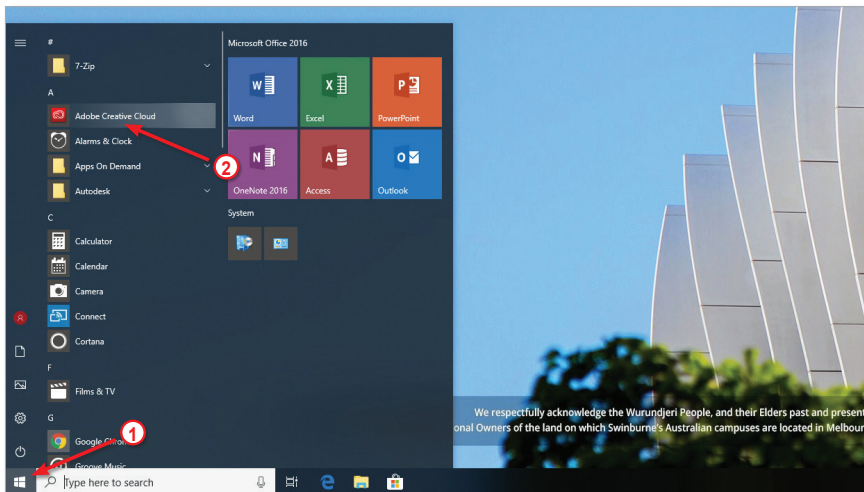# Adobe CC Desktop Application
Staff User Guide

SWINBURNE UNIVERSITY OF TECHNOLOGY

The purpose of this guide is to assist staff in using the Adobe Creative Cloud Desktop Application in order to download Adobe CC applications with their Adobe ID
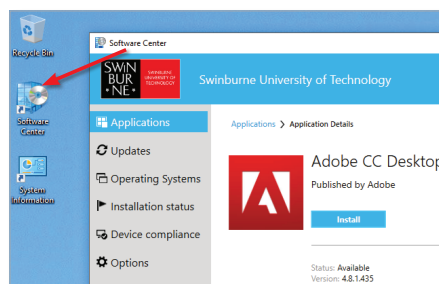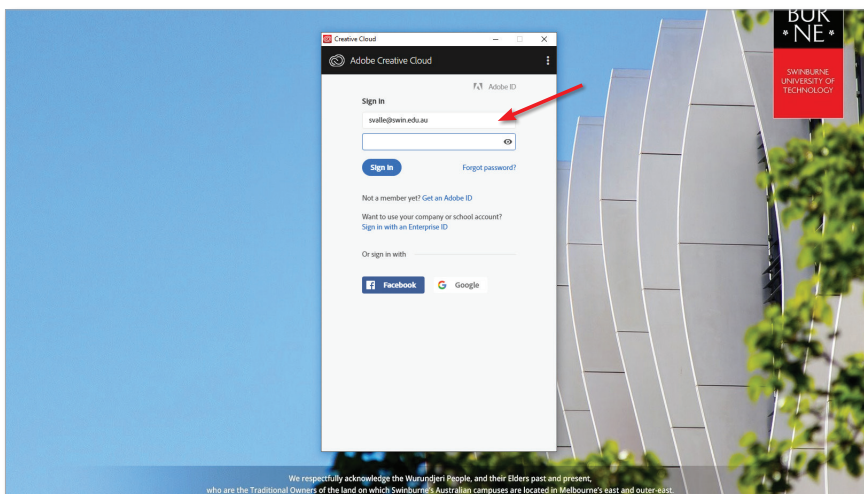
1.

Adobe Creative Cloud Desktop App is installed as part of the Windows 10 SOE

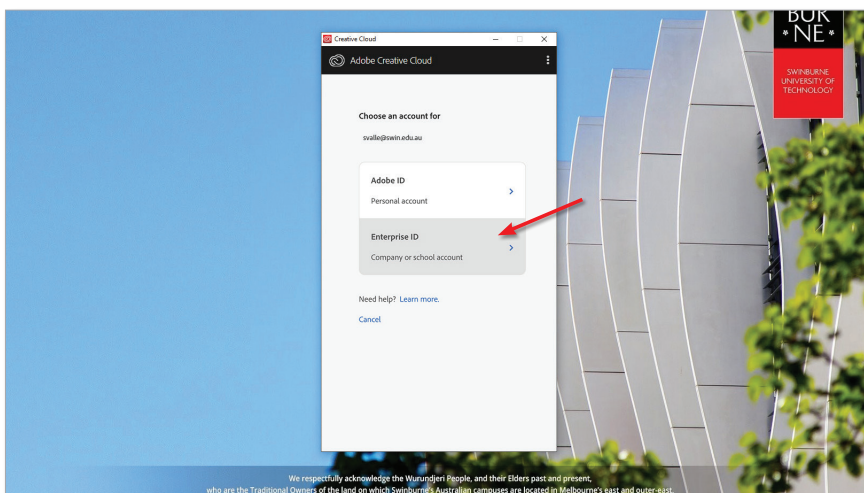Click on the **Start** menu in the taskbar then on the **Adobe Creative Cloud Application** to launch it

If the **Adobe Creative Cloud Desktop App** is not installed on your PC, please open Software Center and install it

2.

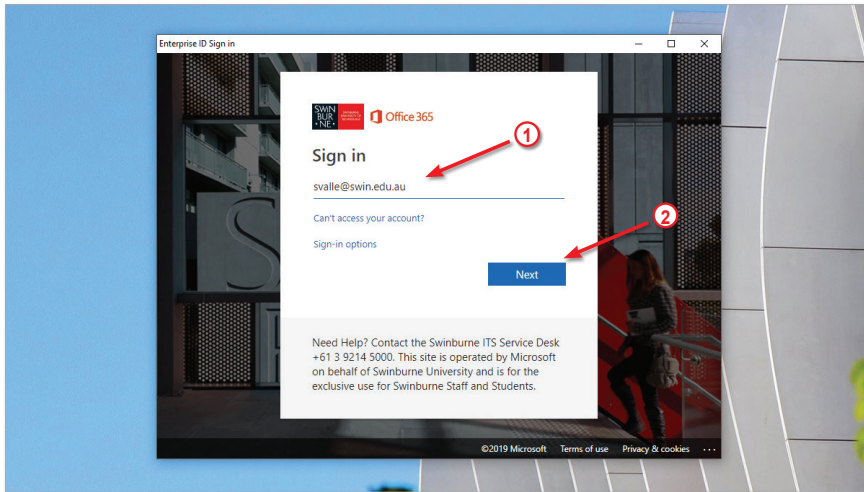Enter your **Swinburne email address** in the space provided

3.

If you have previously setup an Adobe ID, you may be prompted to select the type of account to sign in with. Select **Enterprise ID**
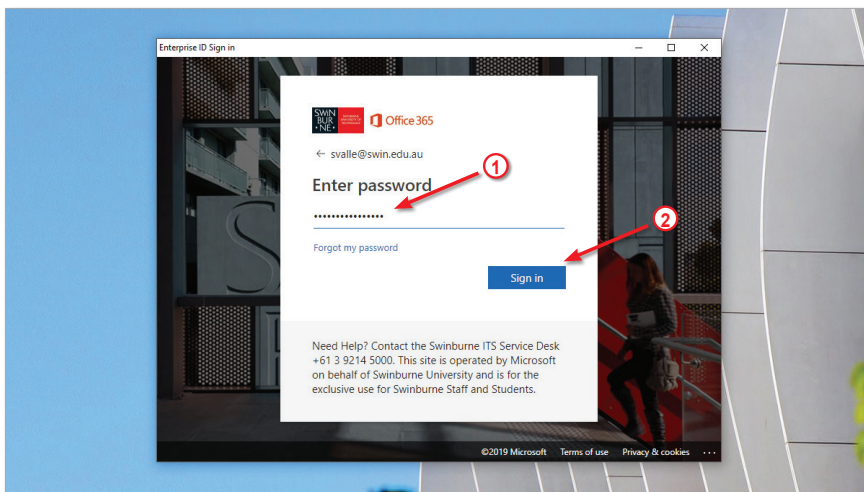
Adobe will recognise that your Enterprise Adobe ID is associated with Swinburne and redirect you to the Office 365 portal to sign in
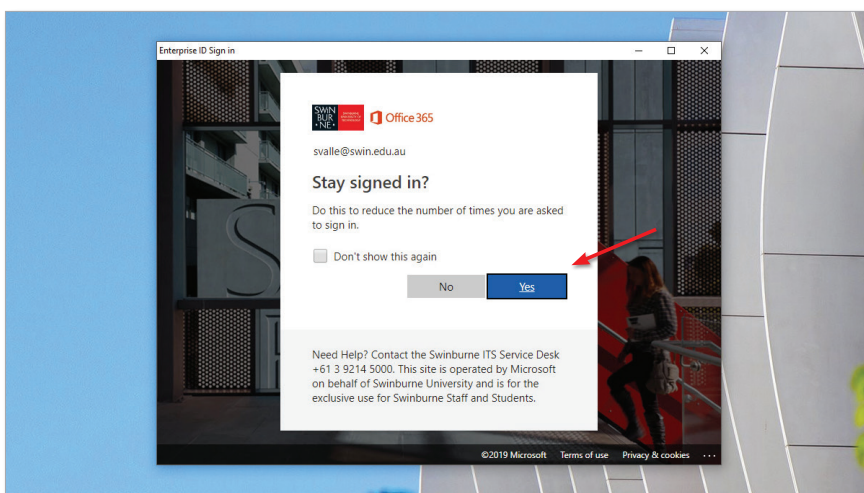
4.

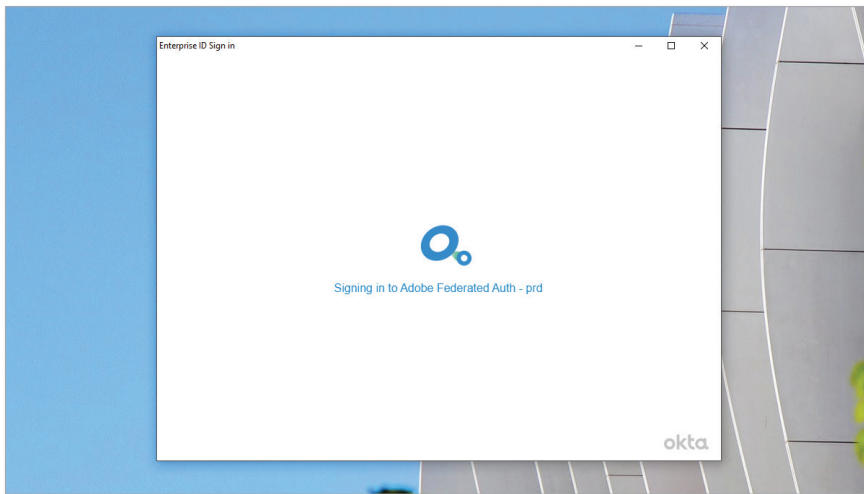Enter your **Swinburne email address** and click on the **Next** button

5.

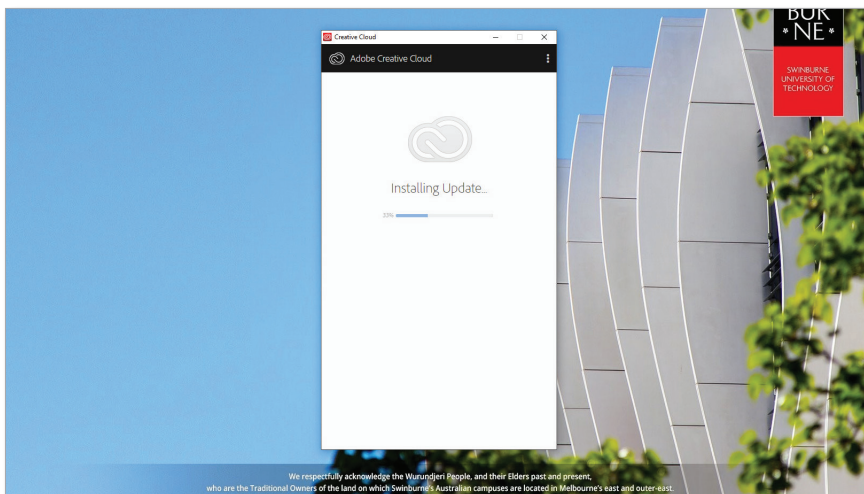Enter your **password** and click on the **Sign In** button

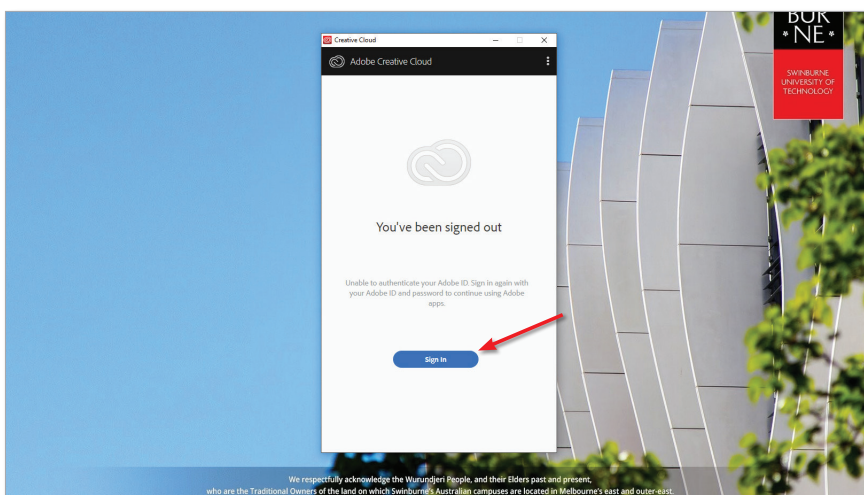Select either **Yes** or **No** to stay signed in to Office 365

Your Swinburne Office 365 account is now logging into your Adobe account

6.

The **Adobe Creative Cloud Desktop App** will proceed to update to the latest version
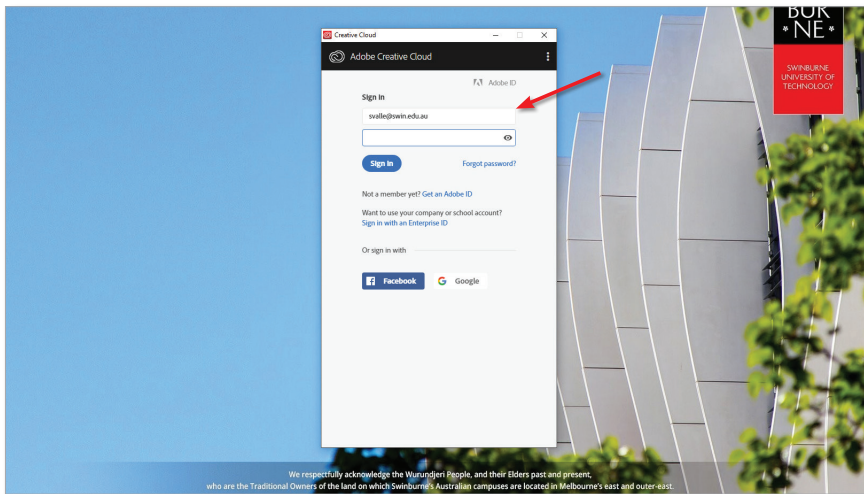
This is a one time only process!

Upon completion, the **Adobe Creative Cloud Desktop App** will sign you out

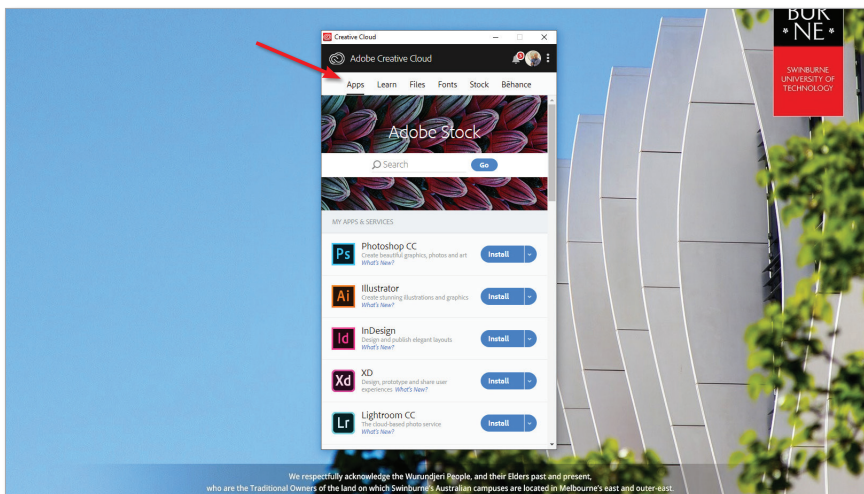Click the **Sign In** button to sign back in

7.

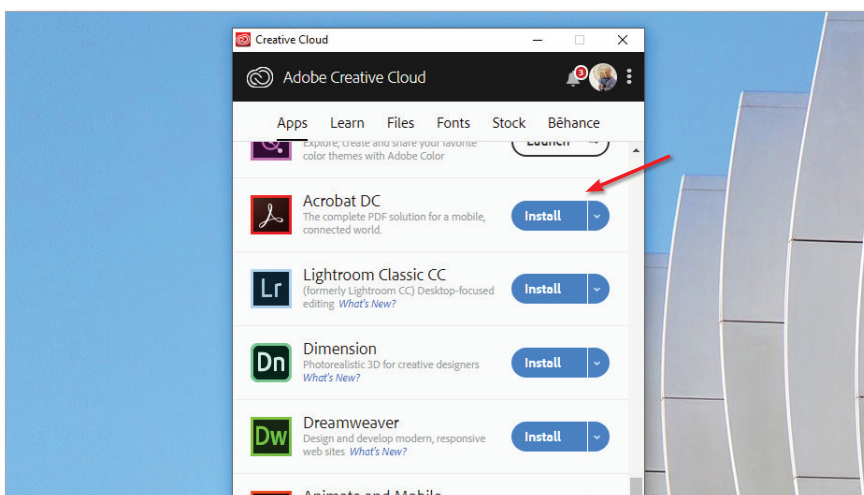Enter your **Swinburne email address** in the space provided

You will be redirected to Office 365, however as you have previously signed in, you should not be asked to provide credentials

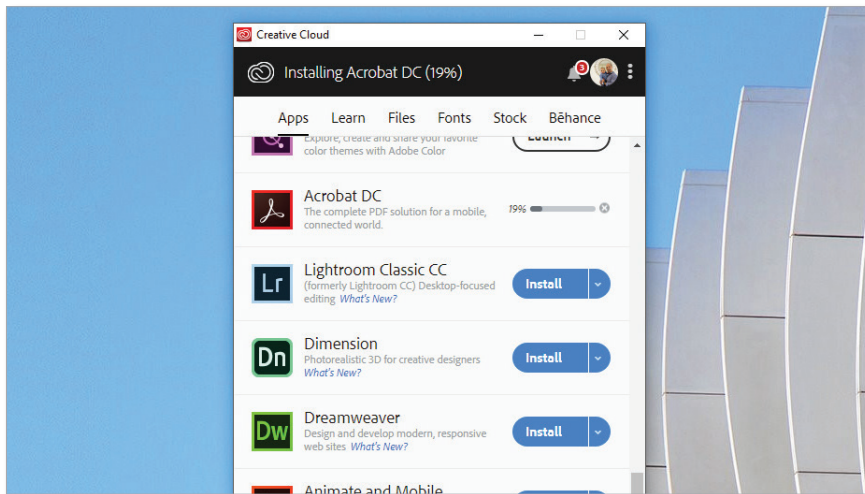**8.**

Once signed into the **Adobe Creative Cloud Desktop App**, click on the **Apps** tab to view all app available to download
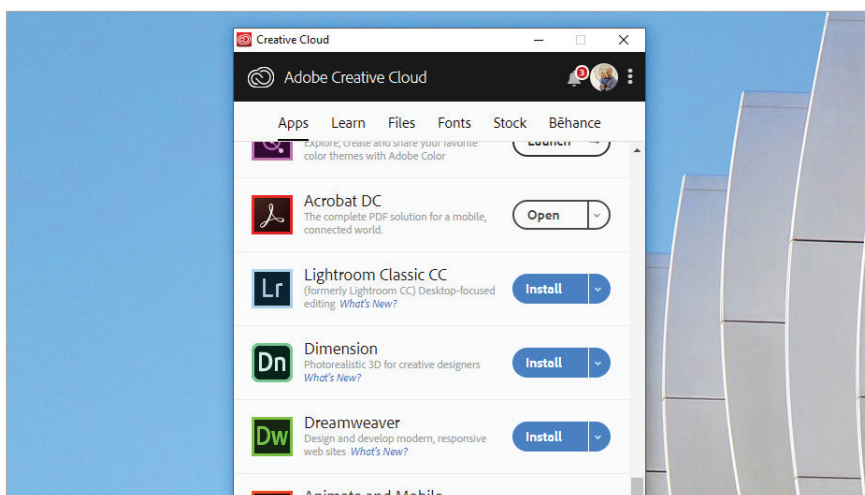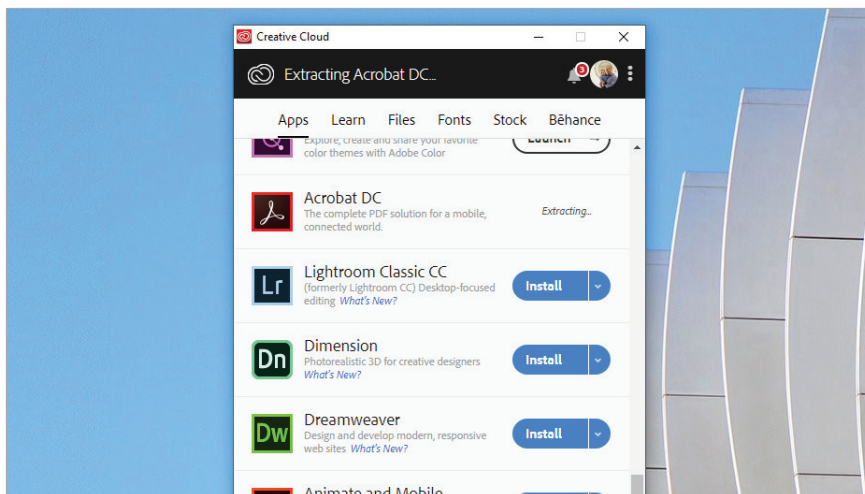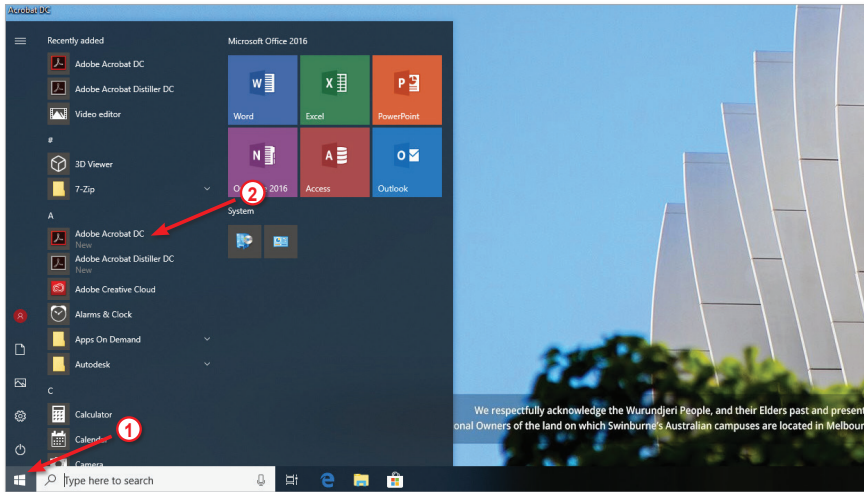
9.

Navigate to the application you with to download and click on the **Install** button

The application chosen will begin to download and install

10.

Once the application has installed, click on the **Start menu** to find the shortcut